**Minutes**

**Dovre Township Meeting**

**July 2, 2019**

**Call to order:** Chair, Beth Johnston called the meeting to order at 7:00 PM. The Pledge of Allegiance was recited.

**Present:** Beth Johnston, Marie Ostby, Sherry Jean Larson, Keith Quale, Glenn Arfstrom, Teren Novotny, Pat Jacobs

**Guests:** Howard Werner, Connie Schmoll, Tony Schmoll, Rollie Nissen, Jim Dykema, Darrell Peterson, Randy Kveene, Michelle Marotzke, Joel Johnson, Jim Dykema

**Approval of Minutes:**

6/4/19 minutes: Glenn moved to approve the minutes, Marie seconded and motion carried.

**New Business:**

Connie Schmoll appeared before the board. She requested funding to secure an engineering survey to be completed by Compass. The cost would be shared by 3 townships and the county. The total cost will be $18,000. St. John’s, Mamre and the county have approved participation. Everyone in the township will be surveyed to determine the services available including both underserved and unserved. The survey will also help determine costs. Marie moved that Dovre Township will support the study, Keith seconded and the motion carried. The cost to Dovre will be $4685.

Discussion with Mamre Township requesting that Mamre enforce right of way along jointly shared roads, especially 60th St. NW. Representing Mamre Township was Supervisor Joel Johnson who stated that their policy is to not enforce obstacles or crops located in R/W unless they are 9” from the road. He does not believe there is a 66’ R/W that Dovre Township enforces. Supervisor Ostby asked if Mamre Township would accept responsibility for any liability from road problems such as rock piles. Mamre Township said that they supposed that was true.

Access application received from Tony/Connie Schmoll for 7001 12th St. NW: Supervisors Arfstrom and Quale viewed the area today. Allowing this drive would be an exemption to our policy limiting one access per property because of drive is on a deadend road and access is not possible from the other entrance. Glenn moved to approve the application, Keith seconded and the motion carried.

**19th St NW a/k/a Three Fingers Road**

Jim Dykema stated that he believes the road is a hazard. He says he has not had garbage service for 4 weeks due to condition of the road. He believes that the road would not be accessible for emergency vehicles in the current condition. He stated that no one along the road wants to come to the township meeting as they feel they are not heard. He feels something must be done and that no one wants to take responsibility for it.

Chair Johnston asked that certain rules be followed for the hearing and communication with the Board of Supervisors. Communications to discuss Township issues are fine but threats or attempts to intimidate a Board Member are not acceptable.

Supervisor Ostby stated that 19th St. NE was never built to the township standard. If the road is improved, the property owners would be responsible for 80% of the cost. Supervisor Ostby stated that at a hearing in the past, the road was designated as a minimum access road. The owners attended the hearing. They did not want an assessment for a road or to contribute to the cost of building a road. Supervisor Ostby provided Mr. Dykema with minutes from the hearing held on 6/25/15.

Supervisor Quale stated that the tenants should talk to the owners and ask them to find a solution. If they present a petition requesting a road be built, the board will see what the costs would be and what the cost would be to the landowners.

Supervisor Ostby stated that the landlord needs to partner with the Township on this and stated that the Township is not against the business owners.

Chair Johnston said that Jeff Slagter has graded the road five times this spring. The township recognizes the need to keep the road passable for emergency vehicles. Supervisors have been able to drive on the road. Supervisor Quale moved to post the road for weight limitations and install right of way markers on the lot lines, Glenn seconded and the motion carried.

**Road Reports:**

* 8th St. NE: gravel ordered, Green Lake Nursery filled after rain delays

Estimate from Swenson and Sons 24,860. This does not include bituminous.

Bituminous estimate is from Duinick is 15,000 for a total repair cost of approximately $40,000.

220 feet of road will be rebuilt. The city potentially could annex this road.

Resident, Patty Dols asked Marie about talking with the neighbors about the concerns.

Beth questioned the advisability of spending significant money on a road that is likely to be annexed.

Glenn moved to repair 8th St. NE., Marie seconded and motion carried.

* Bid received for 40th Ave. NE to remove bituminous to make a level roadway at a cost of 2300. No action was taken on the matter but discussion followed with what should be done after the old bituminous is removed. Supervisor Arfstrom moved that the Township road supervisor contract with a qualified engineer as soon as possible to get a complete evaluation of the problem culvert area on 40th Ave. NE. and recommend repair work that needs to be done to correct the rough and unsafe driving condition that has occurred in this location for several winter seasons. Supervsor Arfstrom further moved that the Road Supervisor get cost estimates from reliable local contractors by the August Board meeting to complete all work details needed to make this area a smooth and safe roadway. Marie seconded the motion. Supervisor Johnston stated that the Hawkinson engineer told her that there will always be a bump even after repairs due to the difficulty of matching the base material consistently. An engineer will need to do soil borings. Sometimes the bump will be worse than others. Supervisor Arfstrom is concerned that this could be a safety issue. Supervisor Larson stated that drivers should take responsibility and drive to the condition of the road. A sign posting the bump should be a warning to slow down and put responsibility on the driver. With a sign indicating the bump, the township shouldn’t have liability. The motion was called and passed with a nay vote from Supervisor Johnston.
* Spraying requested for 22nd St. NE, 24th St. NE and 11th St. NE, Spicer—follow up to trimming in 2018
* Clerk to send a letter to David Carlson, Long Lake Road requesting that volunteer trees in the Right of Way be removed.
* Curb damage from snowplow at Long Lake Road/78th Ave. NE Supervisor Ostby stated the the road and bridge policy indicates that Dovre Township will not maintain curb and gutter.
* Culvert on 11th St.NE-Swenson and Sons will remove and replace
* Follow up regarding Ahrndt tree removal-Supervisor Ostby spoke with him. He will clean out a culvert that is a problem.
* Supervisor Johnston will let Jeff Slagter know that we received a complaint about the quality of asphalt applied.
* Patching quotes for 26th St. NE (Point Lake Estates). Bid from Jeff Black Asphalt maintenance for repair at a cost of $5760. Glenn moved that we accept the bid, Keith seconded and the motion carried.

**Fire Report:**

Information: Fire Services call on 6/19/19 for a passenger vehicle fire at 4171 15th St. NE, Willmar

Fire Services call on 6/3/19 for accident 1st St. N and 60th Ave.NE

**Treasurers Report:** Teren presented financials for May and June.

The monthly statements were reviewed. Clarification that $530 received from Lowell Tieszen was a non- refundable application fee. The fee will be reclassified on the statement. No escrow funds have been received. Mr. Tieszen has a balance owed to the township. Clerk will send a letter with the invoice to clarify.

Approval of financial statements for May and June pending the clarified designations for the Tieszen development.

**Approval of Orders:** Keithmoved to approve payment of orders, Marie seconded and motion carried.

7/2/2019 5768 KPC 272.05 electrity

7/2/2019 5769 PERA 160 withholding

7/2/2019 5770 IRS 406.4 withholding

7/2/2019 5771 Bladeworks 5170.7 mowing

7/2/2019 5772 Duininck 632.5 roads

7/2/2019 5773 Forum Communications 68.25 legals

7/2/2019 5774 Kdy Co Auditor 17652.5 roads

7/2/2019 5775 Couri & Ruppe 100 legals

7/2/2019 5776 Crow River Dust Control13697.05 chloride

7/2/2019 5777 Howard Werner 186.41 net p/r

7/2/2019 5778 Pat Jacobs 92.35 net p/r

7/2/2019 5779 Teren Novotny 92.35 net p/r

7/2/2019 5780 Sherry Larson 92.35 net p/r

7/2/2019 5781 Beth Johnston 116.75 net p/r

7/2/2019 5782 Marie Ostby 93.55 net p/r

7/2/2019 5783 Glenn Arfstrom 98.55 net p/r

7/2/2019 5784 Keith Quale 98.55 net p/r

**Old Business:**

\*Wenke Subdivision: Mike Couri prepared a draft letter. Supervisor Johnston will follow up with him.

**New Business:**

* Access application received from Knight Construction for Chris and Tara King property across from 1224 106th Ave. NE, Spicer, MN 56288: Viewed by Supervisors Arfstrom and Johnston. They recommended that a culvert be installed but not be required as it won’t affect the roadway. Applicant sent this information. Marie moved that the application be approved, Glenn seconded and the motion carried.
* Abandoned furniture on 11th St. NE—has been removed
* Conditional Use Permit violation/Three Fingers-A complaint was recieved and it was reported to the county
* Updated Website [www.dovretownship.com](http://www.dovretownship.com)

**Permission to Dispose:** 15 misc envelopes,MAT cover letter for membership cards, cover letter for assessment billing from county, duplicate census survey (already submitted and confirmed), notice of fire board meeting for Spicer held in June. Fire service reports from 4/16/19, 6/19/19 and 6/3/19

Marie moved to approve disposal, Glenn seconded and motion carried.

**Next Meeting:** August 6, 2019 6:00 Planning Commission

7:00 Township Meeting

**Adjournment**

The meeting adjourned at 9:37 PM.

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Beth Johnston, Chair Pat Jacobs, Clerk